

## Program Change Request

Date Submitted: 08/25/17 9:59 am

Viewing: **HISTMA : History, Master of Arts**

Last approved: 05/03/17 3:29 pm

Last edit: 09/26/17 11:35 am

Changes proposed by: jgiganti

Catalog Pages Using [History \(HIST\)](#)  
this Program

Submitter:	User ID:	jgiganti	Phone:	575-7332
Program Status	Active			
Academic Level	Graduate			
Type of proposal	Major/Field of Study			
Select a reason for this modification				
Making Minor Changes to an Existing Degree (e.g. changing 15 or fewer hours, changing admission/graduation requirements, adding Focused Study)				
Are you adding a concentration?	No			
Are you adding a track?	No			
Are you adding a focused study?	No			
Effective Catalog Year	Fall 2018			
College/School Code	Fulbright College of Arts and Sciences(ARSC)			
Department Code	Department of History(HIST)			
Program Code	HISTMA			
Degree	Master of Arts			
CIP Code	54.0101 - History, General.			
Program Title	History, Master of Arts			
Program Delivery Method	On Campus			
	Is this program interdisciplinary?			
No				
	Does this proposal impact any courses from another College/School?			
No				
What are the total hours needed to complete the program?	30			

### In Workflow

1. ARSC Dean Initial
2. GRAD Dean Initial
3. Director of Program Assessment and Review
4. Registrar Initial
5. HIST Chair
6. ARSC Curriculum Committee
7. ARSC Dean
8. Global Campus
9. Provost Review
10. University Course and Program Committee
11. Graduate Committee
12. Faculty Senate
13. Provost Final
14. Provost's Office-- Notification of Approval
15. Registrar Final
16. Catalog Editor Final

### Approval Path

1. 08/31/17 10:58 am  
Jeannine Durdik (jdurdik): Approved for ARSC Dean Initial
2. 08/31/17 11:18 am  
Patricia Koski (pkoski): Approved for GRAD Dean Initial
3. 09/04/17 12:42 pm  
Alice Griffin (agriffin): Approved for Director of Program Assessment and Review
4. 09/06/17 8:49 pm  
Lisa Kulczak (lkulcza): Approved for Registrar Initial
5. 09/06/17 8:55 pm  
Calvin White (calvinwh): Approved for HIST Chair
6. 10/17/17 5:25 pm  
Ryan Cochran (rcc003): Approved for ARSC Curriculum Committee

### Program Requirements and Description

Requirements

**Prerequisites to Degree Program:**

Graduate work at the master's level presupposes an undergraduate major in that subject of approximately 30 semester hours. All prospective students are evaluated by the Graduate Studies Committee must have achieved cumulative undergraduate grade point average of the Department of History and are judged on 3.0 or a case-by-case basis, looking at a variety grade point average of 3.25 in the last 60 hours

of factors including GPA, GRE scores, letters undergraduate work, a minimum Verbal score of recommendation, statement 156 and a minimum Analytical Writing score of purpose, and the appropriateness of our current faculty and other resources to student interests. 4.5 on the Graduate Record Examination (GRE).

For admission to Graduate work at the master's program, graduate work at the master's level presupposes an undergraduate major in history that subject of approximately thirty 30 semester hours. An overall cumulative undergraduate grade point average of 3.0 or a grade point average of 3.25 in the last 60 hours of undergraduate work is required. hours. The department expects students to produce a minimum Verbal score of 154 and a minimum Analytical Writing score of 4.0 on the Graduate Record Examination (GRE). Students who present a minimum of 30 hours in history may be admitted without deficiency. Students who present between 18 and 30 hours of history may be admitted with or without deficiency, subject to the determination of the Graduate Studies Committee. Students who present less than 18 hours of history may not be admitted without deficiency. The Graduate Studies Committee will determine the nature of the deficiency requirements.

Graduate work at the doctoral level presupposes a Master of Arts in History, although the Graduate Studies Committee will consider outstanding applicants with master's degrees in related disciplines. Applicants without an MA degree but with exceptionally strong qualifications may be admitted directly into the PhD program at the discretion of the Graduate Studies Committee. Applicants Applicants ought to have at least a 3.25 GPA in their previous graduate work as well as a 154 156 Verbal score and 4.0 4.5 Analytical Writing score on the GRE.

Applicants to the M.A. program in History must apply through the Graduate School. Students must submit a statement of purpose describing their goals in graduate study, a departmental application, a resume or CV, a writing sample, and three letters of recommendation. Master's applications are due February 1 each year. Details can be found on the departmental website.

Applicants to the Ph.D. program in History must apply through the Graduate School. Students must submit a statement of purpose describing their goals in graduate study, a departmental application, a resume or CV, three letters of recommendation, and a a writing sample. Ph.D. applications are due December 1 each year. Details can be found on the departmental website.

**Requirements for the Master of Arts Degree:** Students seeking the Master of Arts degree must complete at least 30 hours of history at the 5000-level and above. above, including HIST 7023 Historical Methods (Fa), 6 hours of HIST 600V Master's Thesis (Sp, Su, Fa), a minimum of 9 seminar hours at the 7000-level (either reading or research), and must maintain a minimum 3.0 GPA in all course work for the M.A. These should include:

- (1) HIST 7023 Historical Methods (Fa)
- (2) 6 hours of HIST 600V Master's Thesis (Sp, Su, Fa) ,
- (3) 12 hours of 7000-level seminar courses (either reading or research)

degree. Only three hours of independent study may be counted towards the degree. HIST 7043 Historiography (Irregular) HIST 7043 Historiography (Irregular) can be used to fulfill partially fulfill the seminar requirement. At Of the eight required courses, at least 9 of the 21 hours of seminars and electives three must be in areas outside of the of the main field of of specialization. Master's candidates must complete and satisfactorily defend a master's thesis in history as judged by a panel of departmental faculty. Students must maintain a minimum 3.0 GPA in all course work for the MA degree.

Students should also be aware of Graduate School requirements with regard to [master's degrees](#).

- 7. 10/17/17 5:39 pm Jeannine Durdik (jdurdik): Approved for ARSC Dean
- 8. 10/18/17 8:50 am Kiersten Bible (kbible): Approved for Global Campus
- 9. 10/18/17 11:48 am Terry Martin (tmartin): Approved for Provost Review
- 10. 10/29/17 3:47 pm Alice Griffin (agriffin): Approved for University Course and Program Committee
- 11. 11/20/17 8:54 am Patricia Koski (pkoski): Approved for Graduate Committee

**History**

- 1. Mar 1, 2017 by James Gigantino (jgiganti)
- 2. May 3, 2017 by Lisa Kulczak (lkulcza)

No	Are Similar Programs available in the area?
Estimated Student Demand for Program	20
Scheduled Program Review Date	2017-2018
Program Goals and Objectives	<p style="text-align: center;"><b>Program Goals and Objectives</b></p> <p>n/a to change</p>
Learning Outcomes	<p style="text-align: center;"><b>Learning Outcomes</b></p> <p>n/a to change</p>

Description and justification of the request

Description of specific change	Justification for this change
<p>The History department voted to make the following changes to the MA program and admission criteria to the MA and PhD program.</p> <p>Admission Criteria</p> <p>(1) Begin to require a writing sample for the MA program</p> <p>(2) Require a departmental application---this has been a requirement for several years, just never appeared in the catalog</p>	<p>Admission Criteria:</p> <p>(1) Department believed that requiring a writing sample for the MA program, since it is research based, would be a better tool for screening applicants and ensuring applicant success.</p> <p>(2-4) This matches the department's practice over the last several years and accurately indicates its intentions in the catalog</p>

Description of specific change	Justification for this change
<p>(3) Alter the minimum scores on GRE verbal and writing to reflect current practices of admissions decisions</p> <p>(4) Add language making clear the department's Graduate Studies Committee makes admissions decisions and the process of those decisions</p> <p>(5) Rearranging and cleaning up existing language</p> <p>MA Program Change:</p> <p>(1) Require students to take 12 hours of research or reading graduate seminars at the 7000-level, up from 9 hours currently required</p> <p>(2) Clarify that students need to take at least 9 hours outside of their major field from the 21 hours of seminars and electives, not including the required HIST 7023: Historical Methods course (this is always out of the major field and the department never counted it as part of this outside field requirement)</p> <p>(3) Rearranged and cleaned up existing language</p>	<p>MA Program Change</p> <p>(1) Department believed that requiring more graduate seminars enhances the quality of graduate education in the department. After conducting a review of peer institutions, the department found it was out of step with other programs. Out of 16 peer programs, only two others required 9 seminar hours. The majority required 12 or 15.</p> <p>(2-3) This clarifies already existing departmental practice and makes clear intentions in the catalog</p>

Upload attachments

Reviewer Comments **Ryan Cochran (rcc003) (09/26/17 11:34 am):** Added punctuation.  
**Ryan Cochran (rcc003) (09/26/17 11:35 am):** syntax corrections

Key: 324