April 4, 2018

To: Faculty Senate Executive

Fm: Members of the Committee on Committees (C on C): Tahar Messadi - Chair, Jim Gigantino, Kristofor R. Brye , Findlay Edwards; Laurent A. Sacharoff, Thomas D. Jensen, Leah Jean Henry, Tony Stankus

Re: Recommendation to retire 2 University Committees

With a confirmed quorum at their last meeting, the members of the committee on committees unanimously approved the recommendations to retire the committees identified below.

* 1. **Classrooms, Technology, and Academic Design Committee**

*Charge The members of the committee serve as an integral part of the planning for classroom design and technology from the viewpoint of faculty to improve learning conditions and classroom outcomes.  The committee will be six faculty (2 per year) serving three terms, two representatives from Facilities Management, and two students (one year terms).  In addition, there will be a faculty representative from the Teaching Council, and the Director or a representative of the Center for Educational Access will serve as an Ex-Officio member.*

Janine Parry, the former chair of C on C noted that this committee has been dormant and inactive for more than two years. While the charge has merits, the members of the C on C wishes to mention that there are already constituted groups in the Computing Activities Council, such as Classroom Technology, Classroom Design and Academic Technologies. Paige Francis, Chief Information Officer highly encourages the participation in these groups of faculty and other member of the University community to keep active the ongoing discussions about enhancing the classroom experience for teaching and learning.

* 1. **Continuing Education Committee**

*Charge  This committee is responsible for developing and recommending policies and guidelines for the Division of Continuing Education for correspondence courses, extension classes, symposia, and other activities.  The committee is responsible for planning the University's long- and short-term activities in the area of distance education, evaluating the quality of offerings (courses and programs), and advising the Vice Chancellor for Academic Affairs on all associated matters.  Membership consists of a Chairperson elected from faculty members, one faculty representative from each of the undergraduate colleges and schools, a representative from the Division of Continuing Education, and one student.*

The recommendation is to also retire this committee, and that all such issues be handled by Global Campus.