

# Program Change Request

Date Submitted: 12/26/17 12:51 pm

## Viewing: **HIEDME : Higher Education, Master of Education**

Last approved: 05/16/16 11:27 am

Last edit: 01/05/18 9:15 am

Changes proposed by: ljshelto

Catalog Pages Using  
this Program

[Higher Education \(HIED\)](#)

Submitter: **(479) 575-4873**  
~~53781~~      User ID: jmurry      Phone:

Program Status      Active

Academic Level      Graduate

Type of proposal      Major/Field of Study

Select a reason for this modification

Making Minor Changes to an Existing Degree (e.g. changing 15 or fewer hours, changing admission/graduation requirements, adding Focused Study)

Are you adding a concentration?

No

Are you adding a track?

No

Are you adding a focused study?

No

Effective Catalog Year      Fall 2018

College/School Code

College of Education and Health Professions(EDUC)

### In Workflow

1. EDUC Dean Initial
2. GRAD Dean Initial
3. Director of Program Assessment and Review
4. Registrar Initial
5. RHRC Chair
6. EDUC Curriculum Committee
7. EDUC Faculty
8. EDUC Dean
9. Global Campus
10. Provost Review
11. University Course and Program Committee
12. Graduate Committee
13. Faculty Senate
14. Provost Final
15. Provost's Office-- Notification of Approval
16. Registrar Final
17. Catalog Editor Final

### Approval Path

1. 01/05/18 9:15 am  
Ketevan Mamiseishvili (kmamisei):  
Approved for EDUC Dean Initial
2. 01/11/18 5:38 pm  
Patricia Koski

## Department Code

Department of Rehabilitation, Human Resources, and Communication  
Disorders(RHRC)

Program Code            HIEDME

Degree                    Master of Education

CIP Code

(pkoski): Approved  
for GRAD Dean  
Initial

3. 01/12/18 8:08 am  
Alice Griffin  
(agriffin): Approved  
for Director of  
Program  
Assessment and  
Review
4. 01/12/18 4:13 pm  
Lisa Kulczak  
(lkulcza): Approved  
for Registrar Initial
5. 01/22/18 3:10 pm  
Michael Hevel  
(hevel): Approved  
for RHRC Chair
6. 02/08/18 8:12 am  
Ketevan  
Mamiseishvili  
(kmamisei):  
Approved for EDUC  
Curriculum  
Committee
7. 02/08/18 8:26 am  
Ketevan  
Mamiseishvili  
(kmamisei):  
Approved for EDUC  
Faculty
8. 02/08/18 8:27 am  
Ketevan  
Mamiseishvili  
(kmamisei):  
Approved for EDUC  
Dean
9. 02/08/18 12:41 pm  
Kiersten Bible  
(kbible): Approved  
for Global Campus

10. 02/12/18 1:43 pm  
Terry Martin  
(tmartin): Approved  
for Provost Review
11. 02/23/18 4:44 pm  
Alice Griffin  
(agriffin): Approved  
for University  
Course and Program  
Committee
12. 03/29/18 5:05 pm  
Patricia Koski  
(pkoski): Approved  
for Graduate  
Committee

### History

1. May 16, 2016 by  
Ketevan  
Mamiseishvili  
(kmamisei)

13.0406 - Higher Education/Higher Education Administration.

Program Title

Higher Education, Master of Education

Program Delivery

Method

On Campus

Is this program interdisciplinary?

No

Does this proposal impact any courses from another College/School?

No

What are the total **33**  
hours needed to  
complete the  
program?

## Program Requirements and Description

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### Requirements

**Admission Prerequisites for Master of Education Program:** Formal admission to the Master's of Education (M.Ed.) degree in Higher Education requires prior admission to the University of Arkansas Graduate School, which requires a separate application process. Admission to the University of Arkansas Graduate School requires a minimum 3.0 cumulative GPA or a 3.0 GPA on the last 60 hours of course work **attempted**. ~~attempted and GRE scores from the past five years.~~ **Applicants who do not meet the GPA guideline may qualify for admission by special consideration after consulting with the program coordinator prior to applying for the program.**

In addition, admission to the program requires (1) a completed Higher Education Master's program application form; (2) a statement of interest; (3) a current resume; (4) three supporting letters of recommendation; and (5) a writing sample demonstrating the applicant's best writing.

**Requirements for the Master of Education Degree:** (Minimum 33 hours.) The master's degree program in higher education provides academic preparation for persons who plan to seek entry level positions at the director or assistant director level in both two-year and four-year institutions for which a master's degree is appropriate preparation, including community colleges and technical colleges, liberal arts colleges, and four-year colleges and universities. Depending upon prior experience, graduates may expect to find employment in a wide variety of positions in residence life, financial aid, career planning and placement, student activities, student union management, alumni affairs, development, public information, continuing education, financial management, human resources, and institutional research, or as adviser to fraternities and sororities, or minority students.

In combination with course work outside of Higher Education, students may prepare for positions in development and in other beginning level positions in post-secondary institutions and educational agencies.

### M.Ed. Program Requirements

Completion of a minimum total of 33 graduate semester-hour **credits**. ~~credits (or 27 plus thesis), including at least 24 hours in higher education.~~

Completion of the following required seven courses in Higher Education:

<a href="#">HIED 5003</a>	Overview-American Higher Education (Fa)	3
<a href="#">HIED 5033</a>	Student Affairs in Higher Education (Fa)	3
<a href="#">HIED 5043</a>	Student Development in Higher Education (Sp)	3
<a href="#">HIED 5083</a>	History and Philosophy of Higher Education (Sp)	3
<a href="#">HIED 5073</a>	Management of Higher Education Institutions (Su, Fa)	3
<a href="#">HIED 5643</a>	Reflective Practice in Higher Education and Student Affairs (Sp, Su, Fa)	3
<a href="#">HIED 6653</a>	Legal Aspects of Higher Education (Sp, Fa)	3

**Three** ~~One~~ 3-hour adviser-approved Higher Education elective **courses (9 credit hours total)**. ~~course.~~ **Additional 6 hours of adviser-approved electives to be selected from Higher Education or other relevant areas [may include 600V(6) Master's Thesis].** Electives in Higher Education may be selected from the following:

<a href="#">HIED 504V</a>	Practicum in Higher Education (Sp, Su, Fa)	1-6
<a href="#">HIED 5053</a>	The Community College (Irregular)	3
<a href="#">HIED 5063</a>	Diversity in Higher Education (Irregular)	3
<a href="#">HIED 5103</a>	Higher Education in International Contexts (Irregular)	3
<a href="#">HIED 574V</a>	Internship (Sp, Su, Fa)	1-3
<a href="#">HIED 605V</a>	Independent Study (Sp, Su, Fa)	1-6
<a href="#">HIED 6183</a>	Organization Development and Change in Higher Education (Irregular)	3
<a href="#">HIED 6533</a>	Assessment of Institutional Effectiveness in Higher Education (Irregular)	3
<a href="#">HIED 6663</a>	Finance and Fiscal Management (Irregular)	3
<a href="#">HIED 6683</a>	Governance and Policy Making in Higher Education (Irregular)	3
<a href="#">HIED 699V</a>	Seminar (Sp, Su, Fa)	1-6

Other Higher Education courses, designed primarily for doctoral students, with instructor's approval.

~~Other related areas might include adult education, counseling, business, psychology, sociology,~~

~~communications or other fields of interest to the student.~~ A minimum of 3 hours in research methods or

statistics selected from the following: [HIED 5093](#) Research in Higher Education and Student Affairs (Sp, Su, Fa),

[ESRM 5013](#) Research Methods in Education (Sp, Su, Fa), [ESRM 5393](#) Statistics in Education and Health

Professions (Sp, Su, Fa) or other equivalent course.

A cumulative grade point average of at least 3.00 on all course work for the degree. No grades below "C" will be accepted for graduate degree credit.

Satisfactory performance on a written comprehensive examination.

Students enrolled in the Higher Education Program should hold a graduate assistantship or be employed full-time in higher education or a related field (exceptions must be approved by faculty).

Students should also be aware of Graduate School requirements with regard to [master's degrees](#).

#### Are Similar Programs available in the area?

Yes

List institutions in Arkansas offering similar programs

(1) M.A. in Higher Education, University of Arkansas at Little Rock, (2) M.S. in College Student Personnel, Arkansas Tech University, (3) M.S. in College Student Personnel & Administration, University of Central Arkansas (online), and M.S. in Higher Education Leadership, John Brown University.

List institutions in the surrounding region offering similar programs

**Master's degrees in higher education are also offered at the following surrounding institutions: Missouri State**

**Oklahoma State**

**University of Oklahoma**

**University of Missouri Columbia**

**Missouri State University**

Why is the Program  
needed if offered at  
other institutions?

HIED M.Ed. in Higher Education has a long history at the University of Arkansas. The program attracts highly qualified candidates from across the country as well as from the state of Arkansas. The program has had a stable enrollment averaging 50 students over the past 10 years. Faculty members in the program are recognized nationally for their scholarly contributions.

Estimated Student      50-60

Demand for Program

Scheduled Program      2018-2019

Review Date

Program Goals and  
Objectives

#### **Program Goals and Objectives**

Upon completion of the HIED-MED program, students will be able to:

1. Provide effective leadership and administrative direction to institutions of higher education.
2. Make decisions and solve problems through, logical, rational, and delineated processes that recognize a wide variety of environmental factors, constituents, and influences.
3. Respect ideas, perspectives, motivations, and behaviors of fellow professionals and understand their unique roles and responsibilities within institutions of higher education.

Learning Outcomes

#### **Learning Outcomes**

Students will be able to:

1. Possess the basic knowledge of student and administrative theory and practice related to higher education and be able to apply this knowledge to solving problems and making decisions as entry-level professionals in institutions of higher education.
2. Understand the importance of human interaction skills and apply best practices to their professional capacity as college and university administrators.
3. Evaluate the different purposes and functions of higher education and how they are applied to various settings within institutions.

**Learning Outcomes**

4. Demonstrate sufficient understanding of leadership, management, change, and culture to ensure competence and confidence in leading and managing institutions, which is necessary of entry-level professionals within institutions of postsecondary education.

5. Conduct themselves in a professional, thoughtful, and ethical manner that represent best practices in college and university management and leadership.

Description and justification of the request

<b>Description of specific change</b>	<b>Justification for this change</b>
<p>1) GRE no longer required                      2) Thesis option no longer available                      3) Switching 6 credits of general graduate level electives to HIED electives, for a total of 9 HIED electives</p>	<p>All of these changes were also considered in light of program benchmarking . 1) Abolishing the GRE is in keeping with leading programs in our field nationally, as the exam privileges students with majoritized social identities, costs a large amount of money creating a barrier for low SES applicants, and has been shown to not actually reflect long term graduate school success (in general, or in the HIED program). Other programs have also seen a large increase in applicants after abolishing the GRE, and the GRE is the #1 barrier to applicants completing their files in our own HIED program. We hope to increase applicants, especially from minoritized backgrounds, who show potential for success based on a holistic file review process that does not rely on a standardized test score.</p> <p>2) Students consistently did not take the thesis option, and when explored on rare occasion, the thesis option was not in the best interest of student faculty time and energy given intended learning outcomes.</p> <p>3) Many students were already taking HIED electives in the "general electives" category, and formalizing this avenue helps for course planning purposes. Students who took electives outside of HIED were usually not selecting courses based on meaningful contributions to their program of study.</p>

Upload attachments

Reviewer Comments