

Date Submitted: 03/02/23 2:58 pm

Viewing: ETECGC : K-12 Online Teaching Graduate Certificate

Last approved: 11/09/22 4:51 pm

Last edit: 03/08/23 4:07 pm

Changes proposed by: dmears

Catalog Pages Using
this Program

[K-12 Online Teaching](#)

Submitter: User ID: dmears Phone:
575-5439

Program Status Active

Academic Level Graduate

Type of proposal Certificate

Select a reason for this modification

Revising an Approved Licensure Program--(Cover Sheet, Section C)

Effective Catalog Year Fall 2023

College/School Code
College of Education and Health Professions (EDUC)

Department Code
Department of Curriculum and Instruction (CIED)

Program Code ETECGC

Degree Graduate Certificate

CIP Code

In Workflow

1. EDUC Dean Initial
2. GRAD Dean Initial
3. Director of Curriculum Review and Program Assessment
4. Registrar Initial
5. Institutional Research
6. Institutional Research
7. CIED Chair
8. EDUC Curriculum Committee
9. University Teacher Education Board
10. EDUC Dean
11. Global Campus
12. Provost Review
13. Graduate Council
14. Faculty Senate
15. Provost Final
16. Division of Elementary and Secondary Education
17. Registrar Final
18. Catalog Editor Final

Approval Path

1. 12/05/22 11:07 am
Matthew Ganio (msganio):
Approved for EDUC Dean Initial
2. 12/05/22 11:22 am
Christa Hestekin

- (chesteki):
Approved for GRAD
Dean Initial
3. 12/05/22 12:40 pm
Alice Griffin
(agriffin): Rollback
to Initiator
4. 12/07/22 11:33 am
Matthew Ganio
(msganio): Rollback
to Initiator
5. 12/07/22 11:46 am
Matthew Ganio
(msganio): Rollback
to Initiator
6. 03/02/23 2:56 pm
Matthew Ganio
(msganio): Rollback
to Initiator
7. 03/08/23 9:23 am
Matthew Ganio
(msganio):
Approved for EDUC
Dean Initial
8. 03/08/23 9:29 am
Christa Hestekin
(chesteki):
Approved for GRAD
Dean Initial
9. 03/08/23 1:41 pm
Alice Griffin
(agriffin): Approved
for Director of
Curriculum Review
and Program
Assessment
10. 03/08/23 4:07 pm
Gina Daugherty
(gdaugher):
Approved for
Registrar Initial

11. 03/09/23 10:12 am
Doug Miles
(dmiles): Approved
for Institutional
Research
12. 03/15/23 10:58 am
Doug Miles
(dmiles): Approved
for Institutional
Research
13. 03/15/23 11:17 am
Ed Bengtson
(egbengts):
Approved for CIED
Chair
14. 04/05/23 2:34 pm
Matthew Ganio
(msganio):
Approved for EDUC
Curriculum
Committee
15. 04/05/23 2:34 pm
Jennifer Beasley
(jgbeasle):
Approved for
University Teacher
Education Board
16. 04/05/23 3:15 pm
Matthew Ganio
(msganio):
Approved for EDUC
Dean
17. 04/05/23 3:30 pm
Suzanne Kenner
(skenner): Approved
for Global Campus
18. 04/05/23 3:39 pm
Jim Gigantino
(jgiganti): Approved
for Provost Review

19. 04/18/23 8:47 am

Christa Hestekin
(chesteki):
Approved for
Graduate Council

History

1. May 12, 2017 by Cheryl Murphy (cmurphy)
2. May 18, 2020 by dmears
3. May 17, 2021 by dmears
4. Nov 9, 2022 by dmears

13.0501 - Educational/Instructional Technology.

Program Title

K-12 Online Teaching Graduate Certificate

Program Delivery

Method

Online/Web-based

Is this program interdisciplinary?

No

Does this proposal impact any courses from another College/School?

No

What are the total 12 ~~15~~ hours needed to complete the program?

On-line/Web-based Information

Reason for offering

Web-based Program

This proposal is asking for the creation of a graduate certificate in K-12 online teaching. Teaching online can be very different than in a brick and mortar classroom. The online setting requires the teacher to use new

forms of communication, engagement, and assessment. An online teacher must also manage and engage students virtually and be more of an instructional designer and interaction facilitator. Unfortunately, current teacher preparation programs often include only a single course concerning the integration of technology in a brick and mortar classroom. Accordingly, few educators, administrators, policy makers, or parents are aware that most teachers are entering online classrooms with little or no knowledge of how to successfully teach in these settings. This graduate certificate program will prepare K-12 teachers to adapt to an online setting, and the web-based delivery will serve to model best practices and allow teachers to experience the online environment first-hand while simultaneously learning about effective online teaching methods. Not only will this permit busy working professionals from around the state to enroll in this academic program, it will also give them experiences in an online instructional environment that will directly support the student learning outcomes for this certificate program.

Maximum Class Size 25
for Web-based
Courses

Course delivery mode	Method(s)
	Online

Class interaction mode	Method(s):
	Other

Specify Other
Interaction Methods
Combination of multiple modes of presentation of content.

Percent Online
100% with No Required Campus Component

Provide a List of
Services Supplied by
Consortia Partners or
Outsourced
Organization

The online certificate program will take full advantage of the supports provided by the Global Campus which includes faculty/instructional support, course management system provision and oversight, student technical support, and student academic support. The program will also use existing services provided for distant learners by the library and campus bookstore. Because of the strong supports for online programs that are already in place no new supports or services will be required.

Estimate Costs of the 4,000 for new course
Program over the development and the

First 3 Years

cost of adjunct
instructors in later
years to cover rapid
program growth.

List Courses Taught
by Adjunct Faculty

Upload
Memorandum of
Understanding Forms
(if required)

Program Requirements and Description

Requirements

Admission Requirements for the Graduate Certificate:

Applicants must meet university requirements for admission to the Graduate School as a non-degree seeking, but certificate-seeking student as well as application requirements of the Educational Technology graduate program, which includes:

A completed bachelor's degree at an accredited institution

An earned 3.00 GPA on the last 60 hours of undergraduate course work

A completed Application for Admission to the Certificate Program in K-12 Online Teaching, which is available on the Global Campus [admissions web page](#).

Students who are licensed teachers in the state of Arkansas can also earn additional licensure for Online Teaching Grades K12 through the completion of the graduate certificate coursework and successful passing of the Arkansas Department of Education Online Teaching Assessment.

Certificate Course Requirements (12 ~~15~~ hrs):

ETEC 5213	Media and Web Design	3
ETEC 6253	Distance Learning	3
CIED-5363	K12 Virtual Teaching Methods	3
ETEC 5303	Technology Integration in K12	3
CIED 5423	Curriculum Design	3
Total Hours		12

Courses from other institutions or academic programs may not be substituted for the required courses. Candidates for the Graduate Certificate must have a 3.0 or better at the conclusion of all course work to successfully complete the certificate requirements.

Are Similar Programs available in the area?

No

Estimated Student Demand for Program

Based on statewide data and feedback from educational leaders of online K-12 programs we believe that a graduate enrollment of 15-20 students per year in the program is a conservative estimate, with actual numbers likely to be higher.

Scheduled Program Review Date

2029-2030

Program Goals and Objectives

Program Goals and Objectives

The goals of the K-12 Online Teaching graduate certificate program are to:

1. Expand licensed K-12 teachers' classroom expertise to include knowledge of curriculum models, instructional methods, assessment techniques, technologies, and best practices used in fully online K-12 teaching environments.
2. Prepare current K-12 teachers to plan for, create, provide, and assess effective instruction within online K-12 environments.

Learning Outcomes

Learning Outcomes

At the conclusion of this graduate certificate program the students will be able to:

1. Evaluate curriculum methods and models for use in online K-12 instruction;
2. Align online course and program outcomes to state and national K-12 standards;
3. Develop policies and procedures to assist online K-12 learners throughout the learning process;
4. Generate effective instructional materials for use in an online K-12 environment;
5. Model best teaching practices for online K-12 classrooms;
6. Design online classroom activities that adhere to research and best practices in online teaching and learning;

Learning Outcomes

7. Choose and utilize multiple technologies to support online K-12 instruction; and
8. Demonstrate use of effective strategies for assessment and evaluation within online K-12 environments.

Description and justification of the request

Description of specific change	Justification for this change
Reducing one course for the certificate. Endorsement competency realignment to 2022 competencies from Arkansas DESE.	The content presented in CIED 5363 had considerable overlap with ETEC 6253 and CIED 5423. Therefore, the course is being proposed to be eliminated as a requirement. There was also an updated change in endorsement competencies Online Teaching, The attachment contains a title page, rationale and alignment

Upload attachments

[ETECGC - Revised Approved Licensure Program - Cover Sheet and Section C.pdf](#)

Reviewer Comments

Alice Griffin (agriffin) (12/05/22 12:40 pm): Rollback: 1. Please change the reason for the modification to Revising an Approved Licensure program. 2. Also attach the Standard Alignment document. 3. Finally, explain in the description field why the coversheet and section C are not required as noted by DESE (see email correspondence 12/5/22 for additional details).

Matthew Ganio (msganio) (12/07/22 11:33 am): Rollback: per discussion with program, they are no longer requesting changes to the catalog. They have competency alignment changes that are independent of the catalog and will be sent to DESE through a Misc. Request.

Matthew Ganio (msganio) (12/07/22 11:46 am): Rollback: Rollback: per discussion with program, they are no longer requesting changes to the catalog. They have competency alignment changes that are independent of the catalog and will be sent to DESE through a Misc. Request.

Matthew Ganio (msganio) (03/02/23 2:56 pm): Rollback: See email chain

Alice Griffin (agriffin) (03/08/23 1:39 pm): Renamed document to match naming convention used for off campus approval.

Alice Griffin (agriffin) (03/08/23 1:40 pm): ATTENTION REGISTRAR: Please remove the Undergraduate Council from the approval workflow.

Gina Daugherty (gdaugher) (03/08/23 4:07 pm): Removed Undergraduate Council from workflow.