

Date Submitted: 11/16/22 12:46 pm

## Viewing: **CCEME : Community College Leadership, Master of Education**

Last approved: 05/13/19 4:36 pm

Last edit: 12/13/22 5:01 pm

Changes proposed by: msganio

Catalog Pages Using  
this Program

[Community College Leadership \(CCLE\)](#)

Submitter: User ID: [msganio](#) ~~hevel~~ Phone:  
[575-2956](#) ~~5-4924~~

Program Status Active

Academic Level Graduate

Type of proposal Major/Field of Study

Select a reason for this modification

Making Minor Changes to an Existing Certificate, Degree or Program (including 15 or fewer hours, admission/graduation requirements, Focused Studies or Tracks)

Are you adding a concentration?

No

Are you adding or modifying a track?

No

Are you adding or modifying a focused study?

No

Effective Catalog Year Fall 2023

College/School Code

College of Education and Health Professions (EDUC)

Department Code

### In Workflow

1. EDUC Dean Initial
2. GRAD Dean Initial
3. Director of Curriculum Review and Program Assessment
4. Registrar Initial
5. Institutional Research
6. RHRC Chair
7. EDUC Curriculum Committee
8. EDUC Dean
9. Global Campus
10. Provost Review
11. Graduate Council
12. Faculty Senate
13. Provost Final
14. Registrar Final
15. Catalog Editor Final

### Approval Path

1. 11/16/22 12:46 pm  
Matthew Ganio (msganio):  
Approved for EDUC Dean Initial
2. 11/18/22 4:12 pm  
Christa Hestekin (chesteki):  
Approved for GRAD Dean Initial
3. 11/21/22 3:41 pm  
Alice Griffin (agriffin): Approved for Director of Curriculum Review

Department of Rehabilitation, Human Resources, and Communication Disorders  
(RHRC)

Program Code	CCELEME
Degree	Master of Education
CIP Code	

and Program  
Assessment

4. 11/22/22 7:18 am  
Gina Daugherty  
(gdaugher):  
Approved for  
Registrar Initial
5. 11/28/22 11:15 am  
Doug Miles  
(dmiles): Approved  
for Institutional  
Research
6. 11/29/22 8:24 am  
Gina Daugherty  
(gdaugher):  
Rollback to Registrar  
Initial for RHRC  
Chair
7. 11/29/22 8:25 am  
Gina Daugherty  
(gdaugher):  
Approved for  
Registrar Initial
8. 11/29/22 9:34 am  
Doug Miles  
(dmiles): Approved  
for Institutional  
Research
9. 11/29/22 10:07 am  
Kristin Higgins  
(kkhiggi): Approved  
for RHRC Chair
10. 11/30/22 2:38 pm  
Matthew Ganio  
(msganio):  
Approved for EDUC  
Curriculum  
Committee
11. 11/30/22 3:23 pm  
Matthew Ganio  
(msganio):

Approved for EDUC  
Dean

12. 11/30/22 4:02 pm  
Suzanne Kenner  
(skenner): Approved  
for Global Campus
13. 11/30/22 7:49 pm  
Jim Gigantino  
(jgiganti): Approved  
for Provost Review
14. 12/19/22 11:24 am  
Christa Hestekin  
(chesteki):  
Approved for  
Graduate Council

## History

1. May 13, 2019 by  
Michael Hevel  
(hevel)

13.0407 - Community College Administration.

### Program Title

Community College Leadership, Master of Education

### Program Delivery

#### Method

Online/Web-based

Is this program interdisciplinary?

No

Does this proposal impact any courses from another College/School?

No

What are the total 30 ~~33~~  
hours needed to  
complete the  
program?

## On-line/Web-based Information

Reason for offering

Web-based Program

Students in this program will likely be full-time professionals in the community colleges in the state and neighboring region. The program needs to be offered online to allow them to complete the degree requirements while working full-time.

Maximum Class Size      20

for Web-based

Courses

Course delivery  
mode

Method(s)
Online

Class interaction  
mode

Method(s):
Electronic Bulletin Boards

Percent Online

100% with No Required Campus Component

Provide a List of  
Services Supplied by  
Consortia Partners or  
Outsourced  
Organization  
N/A

Estimate Costs of the      0  
Program over the  
First 3 Years

List Courses Taught  
by Adjunct Faculty

Upload  
Memorandum of  
Understanding Forms  
(if required)

## Program Requirements and Description

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## Requirements

**Admission Requirements:** Applicants must meet all requirements for admission to the University of Arkansas Graduate School, except the standardized test score requirement. In addition, applicants must have significant experiences with and preferably current employment at a community college. Applicants will be required to complete a Community College Leadership Program application form and submit two professional references, a résumé, and a statement of interest.

**Program Requirements:** In addition to completing ~~30~~ 33 hours of coursework, all students in the Master of Education in Community College Leadership program are required to complete a written comprehensive examination. The examination will be embedded within CCLE 5103 Critical Issues in Community Colleges. Courses are offered online in an 8-week semester format, except in the summer.

## Required Courses

<u>CCLE 5003</u>	History of the Community College	3
<u>CCLE 5013</u>	Legal Issues in Community Colleges	3
<u>CCLE 5023</u>	Organization and Leadership in Community Colleges	3
<u>CCLE 5033</u>	Diversity and Inclusion in Community Colleges	3
<u>CCLE 5043</u>	Finance and Fiscal Management in Community Colleges	3
<u>CCLE 5053</u>	Students in Community Colleges	3
<u>CCLE 5063</u>	Teaching and Learning in Community Colleges	3
<u>CCLE 5073</u>	Workforce and Economic Development in Community Colleges	3
<u>CCLE 5083</u>	Research and Assessment of Community Colleges	3
<u>CCLE 5093</u>	Program Planning in Community Colleges	3
<del>CCLE 5103</del>	<del>Critical Issues in Community Colleges</del>	<del>3</del>
Total Hours		30

## Are Similar Programs available in the area?

Yes

List institutions in  
Arkansas offering  
similar programs

The proposed program would be the only master's program in the state explicitly focused on preparing community college leaders. There are multiple higher education programs in the state, but these do not specifically focus on the unique community college environment. The University of Arkansas-Little Rock offers a master's degree in higher education with an emphasis in two-year college teaching. Our program is not designed for teaching faculty but rather administrators at community college. There are no institutions in Arkansas that offer a master's degree targeted specifically at community college administrators.

List institutions in the surrounding region offering similar programs

The programs in the region that focus on community colleges appear to be at the Mississippi State University, University of North Texas, and the University of Alabama.

Why is the Program needed if offered at other institutions?

There is not a true community college leadership master's program in the surrounding region that focuses on community college leadership. The Higher Education faculty realized the potential of this program from a combination of trends in the field (e.g., increased emphasis on educational attainment) and an awareness of the absence of graduate preparation programs focused on community college leadership.

Estimated Student Demand for Program 30-50

Scheduled Program Review Date 2025-2026

Program Goals and Objectives

#### Program Goals and Objectives

1. Establish a high-quality online program focused on the education of entry-level professionals at community colleges.
2. Improve the educational attainment of employees at community colleges.
3. Help maximize the potential impact of community colleges through well-educated and entrepreneurial employees.
4. Recruit 20+ master's students per year and maintain a high-level of retention.

Learning Outcomes

#### Learning Outcomes

1. Understand the historical development, contemporary challenges, and different functions of community colleges.
2. Exhibit high quality communication, including academic/professional writing and presentation skills.
3. Demonstrate knowledge of theory and practice related to community colleges and apply this knowledge to solving problems and making decisions as early-career professionals.
4. Interpret research and assessment results to make data-based decisions
5. Appreciate the importance of interpersonal skills to their professional positions in community colleges.
6. Conduct themselves in a professional, thoughtful, and ethical manner that represents best practices in community college leadership.

## Description and justification of the request

Description of specific change	Justification for this change
Eliminated CCLE 5103, thus reducing total hours of the degree to 30.	It was determined that this course was no longer needed to achieve the learning outcomes of the degree.

## Upload attachments

## Reviewer Comments

**Alice Griffin (agriffin) (11/21/22 3:40 pm):** Changed 33 hours to 30 in introductory paragraph in the program requirements. College is encouraged to review for accuracy.

**Alice Griffin (agriffin) (11/21/22 3:40 pm):** ATTENTION REGISTRAR: Please remove the Undergraduate Council from the approval workflow.

**Alice Griffin (agriffin) (11/21/22 3:41 pm):** ATTENTION: This minor program change will require campus approval because of the changes made to total hours.

**Gina Daugherty (gdaugher) (11/22/22 7:18 am):** Removed Undergraduate Council from workflow.

**Gina Daugherty (gdaugher) (11/29/22 8:24 am):** Rollback: Rolling back to include Kristin Higgins in approver role.

Key: 674