

**RESOLUTION ON ENROLLMENT IN EMPLOYEE BENEFITS FOR
CALENDAR YEAR 2002**

**Faculty Senate
University of Arkansas
November 14, 2001**

Whereas, employees of the University of Arkansas should not be required to participate in “worksite marketing” in order to enroll or reenroll in insurance, payroll reduction plans, or other benefits for calendar year 2002;

whereas, the number of employees seeking to enroll in comparison to the number of available appointment times has placed an undue burden on some employees;

whereas, it is right and customary to give a written copy of any signed legal agreement (such as a pay reduction agreement) to all signatories at the time of signing;

be it hereby resolved that

- 1) the deadline for enrolling in all employee benefits offered by the University of Arkansas for calendar year 2002 shall be November 30, 2001;
- 2) employees shall be provided a reasonable and expeditious means of enrolling in benefits without visiting with a representative of a private company;
- 3) employees shall be provided with a written confirmation of the amount and terms of their benefits and payroll reduction agreements before the deadlines established by the Internal Revenue Service or other agencies for correcting any errors or omissions in the amounts or terms of their participation;
- 4) this resolution upon ratification by the Faculty Senate shall be communicated by the Chair of the Faculty Senate to the Vice Chancellor for Finance and Administration for appropriate action.